

Niagara Falls Lightning Gymnastics Club Board of Directors

April 14, 2025 6:30-8:30 p.m.

Teams

Minutes

Present: C. Pitul (President), J. Hammond, C. Kissmann, L. Schmidt, A. Sliter, P. Westlake

Regrets: L. DiBacco, S. Rocco

The president called the meeting to order at 6:40 p.m.

1. Approval of the Agenda

Motion

The agenda of the April 14th meeting of the NFLGC Board of Directors is approved.

Moved by: P. Westlake

Seconded by: L. Schmidt

Carried

2. Declaration of Conflicts of Interest

No conflicts of interest declared.

3. Approval of Minutes of the March 20, 2025 Meeting (attachment 3)

Motion

The minutes of the March 20, 2025 meeting of the NFLGC Board of Directors are approved.

Moved by: P. Westlake

Seconded by: A. Sliter

Carried

4. President's Update (C. Pitul) - Nothing to report

5. Financial Update

a) Financial Reports at March 31, 2025 (attachment 5a)

C. Kissmann presented the Financial Report as at March 31, 2025. There has been no change to the projections.

Motion

That the Niagara Falls Lightning Gymnastic Club Board of Directors receives the financial report at March 31, 2025.

Moved by: P. Westlake

Seconded by: L. Schmidt

Carried

b) Bingo update

Approval received from the Region to use surplus from prior years and proceeds from this year towards recreational coach wages.

6. HR Update (In Camera)

Motion

That the Niagara Falls Lightning Gymnastic Club Board of Directors go in-camera for the HR update.

Moved by: A. Sliter

Seconded by: P. Westlake

Carried

The Board discussed the previously proposed social event with the coaching staff. Given uncertainty around whether such an event would be welcomed by staff, the Board agreed to move in a different direction.

The Board will instead host a **mandatory, paid information session** for all coaching staff on **Sunday, May 4 from 4:45 to 7 p.m.** Food will be provided.

The goal of the session is to:

- Share information from the Board with the coaching staff
- Provide an opportunity for staff to ask questions and express concerns
- Gather feedback on how the club can improve moving forward

We continue to recruit for a Recreational Head Coach as well as Rec and Competitive coaches. Two promising candidates have applied for coaching positions.

7. Strategic Plan

Nothing to report

8. Fundraising Update

- a) Calendar lottery - 722 tickets sold; \$6,840 net
- b) MacMillan's – closed April 4, approx. \$640 raised
- c) Big Red Meat – order by May 2

9. Facilities/Operations Update

a) Roof repairs

Landlord waiting on date when they will receive materials. We can't assume this will be just a few weeks delay. Operate under the assumption that we relocate to the front space for summer season and perhaps beyond.

Paul will work with landlord on preparing space to be suitable for club operations, including raising suspended lights where needed. We will need offices, lunch area/bday party room.

We will post summer camp schedule this week – starting July 7 to Labour Day weekend.

Will offer coaches minimum 30 hours per week for this period if they are interested in summer job with us. Rec schedule to be prepared as usual.

b) IT (Internet and laptops)

Bell service is DSL (10Mbps up/1mbps down) – looking at alternatives. NWIC scheduled to come Tuesday to do test. Other options NRBN and mobile data hubs.

Donation of 3 laptops received: one for admin office (has been prepared and ready to deploy) and one will be configured for Competitive Head Coaches.

c) Pit – deferred to next meeting

d) Storage

Still need volunteers to finish purging and arranging storage. Lynn volunteered to come one Saturday.

C. Kissmann will procure vacuum for volunteers to use for lobby and office area (not gym). P. Westlake to look at industrial/shop vac options for gym (complications due to chalk – akin to drywall dust). L. Schmidt found sites that discussed challenges of vacuum cleaners in gymnastics setting.

10. Other Business

a) Follow-up to January Members Meeting

The Board revisited the question of obtaining legal review for the revised bylaws, following a suggestion raised by a member during the General Member Meeting where the bylaws were approved. It was noted that the current bylaws are based on a version originally drafted by a lawyer for another not-for-profit organization and that the associated risk is considered low.

The Board agreed that legal review is not required at this time. As a small non-profit, allocating funds to legal services for bylaw review is not a current priority.

b) Recruitment for 2025-2026 Board

A few members have expressed interest in either serving or helping out. Formal request for those interested in running for Board membership will go out in May. Must provide prospective members with information on requirements, such as training and agreeing to provide name and address for Ontario Business Registry and additional information as required by CRA and banking authorities.

11. Upcoming Meetings

Thursday, May 8 (in-person – Williams)

Monday, June 9 (Teams) – report from head coaches

Monday, September 8 (Teams) – 2024-2025 audit presentation